

QUARTERLY SERVICE REPORT

CENTRAL DIRECTORATES

Q4 2018 - 19
January - March 2019

Executive Members:

Councillor Mr Chris Turrell
Councillor Mrs Dorothy Hayes
Councillor Iain McCracken
Councillor Peter Heydon
Councillor Paul Bettison
Councillor Marc Brunel-Walker




Date completed: 21/05/2019

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Key

Actions

	Performance is very good
	Performance is causing concern
	Performance is weak

Performance indicators

	On, above or within 5% of target
	Between 5% and 10% of target
	More than 10% from target

Section 1: Where we are now

Director's overview

Place, Planning and Regeneration

The A329 London Road improvements have been successfully completed with the scheme including the new signalised Martins Heron junction, this is performing well, and some compliments received. The A322 Downshire Way dual carriageway scheme has commenced and is also proceeding well.

Planning appeals performance has improved for the final quarter with the target being met.

There has been significant CIL income in the final quarter of just over £3,000,000 which has pushed the CIL income figure for the year to £7,699,387 which is over double the anticipated target.

Performance on minor and other applications has exceeded targets for the final quarter. Targets for S106 monitoring and SANG facilitation income arising from the Transformation Review of Planning and Building Control have both been exceeded.

The Executive approved the business case to progress with the creation of the borough's first Country Park at Horseshoe Lake, Sandhurst, following which a project plan has been established.

The Berkshire Filming Office (a collaboration across Berkshire) has been established, a project which started as part of the Parks and Countryside Transformation project, this enables a quick and swift process to enable filming to take place in the borough, generating income.

Volunteers continue to thrive and within Parks and Countryside during this period contributed 1,585 hours.

Within the town centre during this period a Light Beacon has been installed at the old water feature in the High Street, the commemorative plaque unveiled by Her Majesty the Queen has been placed permanently in the Avenue as part of a stone feature and the Bond Square canopy has been installed.

Progress has also been made with BRP with regard to the confirmation that the refurbishment of Princess Square and the development of The Deck, will commence in summer 2019.

The new tenant for Easthampstead House took occupation of the building and is refurbishing a number of floors. ProjeKt Bracknell anticipate letting small scale / low cost space in the Spring aimed at small start-up and creative businesses.

Finance

The team has performed well during the quarter, particularly considering that 3 team leader and supervisors have long-term medical conditions causing them to be absent for lengthy periods of time, affecting Payroll, Accounts Receivable and Financial Systems support. Acting up arrangements were introduced up until the busy year end period at which point additional temporary resources had to be brought in to provide support.

The main focus in the last part of the year is always on setting the budget for the next financial year, with all local authorities having a legal obligation to set a balanced budget.

Yet again, there were fewer than 10 responses to the consultation on the draft budget proposals. Those responses received were broadly supportive of the proposed budget overall, with some specific comments about individual items.

As always, there were a number of changes between the draft and final proposals, largely to take account of more up to date information. Full details were set out in the Financial Plans and Budgets supporting information presented to the council meeting on 27 February, when the budget and council tax was agreed.

The most significant change related to the level of the Corporate Contingency. It was originally hoped that this could be reduced from £2.5m to around £1m - £1.5m, however the increasing uncertainty around Brexit coupled with continuing increases in demand for social care services led the Director of Finance to recommend retaining the contingency at £2.5m.

Consequently, the level of general reserves used to balance the budget was £2.6m, which was higher than assumed in the medium term financial plan for 2019/20. However, the overall level of general reserves used since 2016/17 remains lower than expected over that period.

Following the 2019/20 budget being set, attention turned to preparations for the 2018/19 accounts closure. In addition to the annual changes to accounting standards and requirements, the council has had to give specific consideration to its year end obligations as the lead authority for the Berkshire Business Rates pilot. This will involve Bracknell Forest determining whether there need to be any transfers of income between the authorities, to ensure the minimum gains for each authority agreed as part of the approved submission to Government have been achieved. Indications are that Bracknell Forest is set to realise at least the amount anticipated and possibly more, subject to the final provision made in the Collection Fund for appeals by businesses.

Work is progressing well in preparation for the procurement of a joint venture partner to re-develop sites in and around Bracknell town centre, as approved by the Executive in February. Most of the documentation required for the procurement process is close to being finalised and potential partners have been alerted to the opportunity, in advance of a formal launch event in May.

The Internal Audit team has been supporting the Governance and Audit Committee and Corporate Management Team to ensure that there is a strong focus on responding to an increased number of limited assurance audits during 2018/19. In addition to the expected monitoring of progress to individual audits, it has been agreed that Departmental Management Teams will receive regular progress updates on all audits in their areas as an additional level of management oversight.

The council responded to the Government's consultations on its Fair Funding review and move to a 75% Business Rates Retention system in February. While acknowledging that some of the proposals were positive for the sector overall, our response focused on retaining the incentive to retain a large part of local business rates growth, which is a particular benefit for strongly performing economies such as Bracknell Forest and the wider Thames Valley.

Human Resources, Organisation Development and Transformation

The Transformation Team, in consultation with key stakeholders, have been developing a portfolio management approach to delivering the transformation programme. A new set of

projects have been identified and significant progress has been made in assessing the benefits these will deliver to residents and the contribution they will make to significant progress continues across HR & OD. Work on restructures, leadership and management programmes continue. Work on BFC Employer Branding has started and is due to be completed by June. This work will enable us to develop our Employer Value Proposition which will assist in recruitment and retention of key posts.

Recruitment to People Directorate AD vacancies have concluded which means that a full DMT is in place from April 2019. The Head of Service review in People remains incomplete and HR will continue to support the Directorates in completing this as soon as possible. HR also supported the successful recruitment of a new Executive Director: Delivery.

Quarterly information reporting has been introduced for DMTs, Strategic Workforce Planning introduced with all DMTs. Reporting and workforce planning will continue to be embedded over the next months and will enable next year's Council Plan to be much more informed with workforce information.

The Communications and Marketing Team has realigned its 2019/20 work plan, in consultation with CMT, to focus on several key themes and a number of key transformation projects. This work plan will act as the team's focus until a new strategy can be developed in line with the overall Council Plan in the autumn. The team also launched an electronic version of Town & Country in January, as part of its commitment to digital first.

Highlights and remedial action

Good performance

Transport Development

- The A322 Downshire Way dual carriageway scheme commenced on 18th February and is progressing well.
- The A329 London Road corridor improvements are now complete on site with the exception of landscaping works that will follow in the Autumn during the tree planting season.
- The Laundry Lane traffic signal refurbishment scheme is now completed. The additional pedestrian facilities have been well received, and the site is operating well.
- Additional residential parking schemes, funded in partnership with Silva Homes are complete and further funding has been agreed for 2019/20.
- Work to signalise the Owlsmoor Road j/w Rackstraw's Road has commenced. The scheme incorporates a pedestrian crossing.
- The Surrey County Council Meadows scheme is nearing completion with final night time surfacing being programmed in April.
- The A3095 corridor improvement scheme is now subject to detailed design and construction and is due to commence in 2020.
- New town centre highway infrastructure continues to operate well with identified final remedial and maintenance work to pedestrian areas due for completion by the developer in the coming months.
- The 2019/20 Integrated Transport Capital Programme is now approved and individual schemes are now being programmed with our contractor Ringway.
- Work continues on implementing highway infrastructure associated with strategic housing sites across the Borough. Works to construct the secondary access to the Blue Mountain development is well underway and the second phase of development on the TRL site is under construction. Multiple smaller development sites are ongoing, delivering infrastructure across the Borough.
- The Berkshire Local Transport Body has awarded provisional financial approval for a further £1.2m of Government Growth Deal Funds for improvements to the A322/A329 corridor. Improvement schemes at Sports Centre Roundabout and Vigar Way j/w Peacock Lane are now being developed. A further £100k revenue funding has also been secured through the Berkshire Local Enterprise Partnership 'Business Rates Pilot' scheme to fund the development of further major schemes aimed at supporting growth in the Borough.
- The overarching Sustainable Modes Strategy including supporting chapters has been adopted.
- Details of South Western Railway improvements to the Reading-Waterloo service have been announced with two extra trains in (am) peak and one additional service in the (pm) peak.
- A comprehensive programme of transport surveys was carried out in March to provide essential input towards the council's updated transport model. The information captured provides details of peak period journey times, traffic flows across the Borough and turning movements at more than 80 junctions. This updated information will support the validated strategic transport model which forms the basis for transport forecasting.
- The Borough's road safety record continues its improving trend.

Parks and Countryside

- Promoting filming in Bracknell Forest - BFC officers from Parks and Countryside, Highways and Early Help and Communities and a representative from the local charity Involve, attended a launch event of the new Berkshire Film Office (BFO) on 6 March at Arbour Park Stadium in Slough. BFO is a brand-new service for film makers looking for great locations to film in the county.
- Volunteers contributed 1,585 hours between January and March, with examples of activities including hazel coppicing, litter picking, rights of way maintenance/improvement, horticultural work and assisting with running of events
- A successful series of winter/spring events were held by the Heritage Parks Team, including a Traditional Orchard Wassail in January and a Nature Quest (nature-related scavenger hunt) in February.
- Green Flag Award applications were submitted for six parks/open spaces in January. The Parks and Countryside team are preparing for a visit by the Green Flag judges this May.
- Suitable Alternative Nature Greenspaces (SANGs) - work is underway at Tarman's Copse to install a green man trail and waymarkers to provide attractive features for public enjoyment and to help guide people around the site and link with Jennett's Park.
- A new waymarked path network at Ambarrow Court and Hill will guide visitors through the woodland and meadow areas and improve accessibility throughout the sites, which are managed by Parks and Countryside and The National Trust.
- Frost Folly SANG is open to the public and Parks and Countryside have taken on the management of the open space with the car park owned and managed by Warfield Parish Council.
- Cabbage Hill SANG was transferred to BFC by Berkeley Homes on 21st December. Work has been awarded to contractors for a large meadow enhancement project, which will be undertaken next month.
- The Blue Mountain SANG is almost complete and ready for opening to the new residents and the wider public. The landscape is converted from the golf course, so has some interesting landforms and several ponds, together with established grass and trees.
- Rights of Way Improvement Plan (RoWIP2) - the new access road for the Newell Green development has been constructed. Where this crosses the Avery Lane byway, a new crossing has been constructed with a segregated waiting area for equestrians, and a separate route for pedestrians and cyclists. A Traffic Regulation Order (TRO) prohibits motorised vehicles and horse drawn vehicles from using the byway from Watersplash Lane to a point south of the Three Legged Cross junction.
- Parks and Countryside continues its work with the Bracknell Forest Local Countryside Access Forum (LCAF) who are an independent body whose remit is to improve public access to the countryside for the purposes of promoting open-air recreation and the enjoyment of the area. At the meeting in February, officers updated members on progress made with delivering RoWIP2 actions and received advice from the forum on projects including mapping rights of way furniture and establishing and promoting new routes and links.
- A new Tree Strategy has just been published, which is our vision for trees, hedgerows, orchards and woodland in the borough that make up the forest of Bracknell.
- Parks and Countryside rangers worked with twelve councillors to plant seven oak trees across the borough to commemorate the 21st anniversary of the formation of Bracknell Forest as a borough council.
- The commemorative trees and benches scheme within the Heritage Parks continues to be popular with the public. A commemorative tree (red oak) was recently planted

at Lily Hill Park as part of this scheme and another has been ordered for next year's planting.

- Two Ranger vehicles and a driver were provided to assist Forestcare and the Emergency Duty Service during the snow in February.
- New landscape planting of has been carried out around the 'Onyo' sculpture by Sam Zealey, which is installed in the forecourt of Bracknell Station.
- The Transport Development and Parks and Countryside teams have been working in partnership to develop an extensive Greenway project running alongside the construction phase of the conversion of Downshire Way to a full dual carriageway. The large-scale improvements will include the creation of new wildflower meadows, connect woodlands and provide new habitats for wildlife including plants, bats, birds and insects.

Planning

- Planning appeals performance has improved for the final quarter with the target having been met.
- A new Local Development Scheme (the three year programme for the production of planning policy documents) was approved by the Executive in February.
- The Bracknell Neighbourhood Plan has proceeded to an examination.
- Comments have been provided on the Warfield and Crowthorne neighbourhood plans

Early indications are that the council will spend within budget yet again in 2018/19, despite increasing demand for social care services being experienced during the year. The successful bid to remain a Business Rate Retention pilot area, with the other Berkshire unitary authorities and Fire will provide an additional cushion against the expected reduction in income arising from changes to the Government funding system from 2020.

With the decision on the 2019/20 budget having been taken on 27 February 2019, Bracknell Forest Council will continue to be in the bottom 10% of all unitary authorities for the level of council tax set.

The Payroll team has successfully won a contract to deliver services to 4 additional schools from April 2019. Preparations to parallel run the February and March payrolls for the new customers have gone well.

Bracknell Forest hosted an iESE Innovation Club event in March. The event saw elected members, from as far away as East Ayrshire, travel to Bracknell Forest to learn about our innovative and successful transformation programme.

Areas for improvement

Performance on major applications was 84% which is just below the 85% target. This is an improvement on some previous quarters this year which have resulted in an overall performance figure for the year of 80%. Officers have been reminded of the importance of agreeing extensions of time wherever possible.

The commercial property investment strategy has succeeded in delivering the expected £3m of additional net income for the council and the country park business case has demonstrated a commercial approach to developing a new facility. Steps are being taken to gradually introduce and embed commercial practices across the council. Work to better understand direct and indirect costs of service delivery in school support services led to more informed decision making about the level of charges made in 2019/20, but also

highlighted that some service areas need to fundamentally rethink their service offer in order to make it more attractive to customers at a level that is sustainably affordable.

Responsibility for debt collection for services provided is generally delegated across the council, with the relevant service area having responsibility. Performance in collecting debt has been mixed in this situation, with some areas experiencing increasing levels of long-term debt. Consideration is therefore being given to introducing a centralised credit control function to ensure that appropriately skilled staff with the right focus are leading on collecting debt and CMT has supported the recruitment of a temporary Credit Controller to bring greater robustness and consistency in collection arrangements.

Audits and Risks

During quarter 3, limited assurance audit reports were finalised on the following areas in the central directorates:

- Creditors;
- Purchase Card;
- Business Rates;
- Council Tax;
- CIL/S106; and
- Council Wide Absence Management

The risk register for the central directorates was reviewed on 8th January when the Finance risk has been reduced due to the anticipated underspend for 2018/19 and the fact that progress to a balanced budget for 2019/20 is well progressed and a single over-arching risk transformation programme risk was added.

Work continues to address the points raised in the social media audit. An action plan for the communications specific points is in place with the majority of actions now green or amber. Work to re-purpose the social media networking group has taken place with a new terms of reference agreed and communications taking the lead. A new social media policy is drafted for CMT's comments.

The Sickness Audit was conducted in October 2018 with the final report being received in February 2019.

Budget position

The original cash budget for the Central Directorates was £10.272m. Net transfers of £1.183m have been made bringing the current approved cash budget to £11.455m. There are eight variances to report against the budget in the fourth quarter.

A detailed analysis of the budget changes and variances this quarter are available in Annex A Tables 2&3.

Capital Budget

The Directorates' capital budget for the year was set at £3,090,000. This included £1,570,000 of externally funded schemes.

In addition to the carry forwards and additional funding received in Quarters 1-3 of £8,652,500 in Quarter 4 S106 funding of Bullbrook Community Centre (£20,100), Great

Hollands Play Area (£50,200) ,King George V Play Equipment (£7,900), Popes Meadow Play Area (£68,000) and Binfield Community Centre (£17,200), plus external funding of £129,600 for Residents Street Parking were received bringing the available spend to £12,035,500.

Across the Directorates it is anticipated that around 50% of the total approved budget will be spent by the end of the financial year. A detailed list of schemes together with their approved budget and forecast spend is available in Annex A Table

2019-20 Fees and Charges

It is proposed to charge applicants a cash bond for street work licences, which will be returned to the applicant once works are completed. The bond values are as follows:

BOND VALUES	<5m2	5-10m2	10-30m2
<1.5m Depth	£1000	£1500	£2000
>1.5m Depth	£1500	£2500	£3500

Pre-application planning fees are to be maintained at the same levels as those introduced in June 2018 which are currently published on the council's website.

1 Unit	£165
2-5 Units	£330
6-10 Units	£440

Section 2: Strategic Themes

Value for money

Action	31/03/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
1.1.01 Maintain Council Tax	Completed	31/03/2019	100%	✔	Achieved
1.2.06 Transformation review Support Services	In Progress	31/03/2019	0%	●	Current focus is on increased use of self-service including DORIS. Recognised need to ensure developments reflect manager and staff priority areas. Particular focus on ensuring all HR policies and procedures are easily visible.
1.2.13 Transformation review of Parks and Countryside	In Progress	31/03/2019	25%	●	Work is now progressing on the Country Park with the first board meeting 2nd April which reviewed the programme and various actions to be undertaken.
1.2.14 Transformation review of Planning and Building Control	Completed	31/03/2019	100%	✔	Project now complete and has moved into Business as usual
1.2.24 Review Transport Development and Highway Maintenance	In Progress	31/03/2020	50%	★	First stages of the brining together of the two teams is now complete. Work on embedding the new structure and looking at efficiencies and savings will be part of the ongoing work of the section.
1.3.08 Embed commercial practices	In Progress	31/12/2018	75%	●	Approach being adopted for Planning and Countryside review and School Support Services
1.4.03 HR and Payroll self service	In Progress	31/12/2018	65%	●	All Schools now have access to iWorks including the Time and Mileage functionality. Work has begun on the introduction of Managers making changes directly into the system. This is at the early stages but should be fully tested by end of Q1 which will then be followed by a pilot roll out.
1.4.05 Organisational Development and Workforce Transformation Strategy	In Progress	31/03/2020	60%	★	The Workforce and Organisational Development Strategy Framework 2017-2020 is at the midpoint of delivery. The focus for this quarter has been in the following key areas: <ul style="list-style-type: none"> • Leadership and management - Introduced the coaching culture to organisational leaders • Strategic Workforce plan - The SWFP has been published and is now an organic document which is organisation wide and includes engagement between HR/OD service leaders Finance and Performance. • Recruitment and Retention - Work continues to develop the Bracknell Forest Brand which will support the attraction and retention of staff and further internal messaging to support Values and Behaviours. • Staff Engagement and Reward and Recognition -The staff award ceremony held in January 2019 recognised staff for their contribution and achievement
1.4.17 Apprenticeship	In Progress	31/03/2020	90%	★	The Apprentice programme has 64 apprentices in place with the programme being used as a tool to both recruit and retain key skills. The ability to recruitment quality new apprentices has been significantly enhanced by the introduction of a new pay structure for apprentices as agreed by the Employment Committee February 2019. As part of the workforce planning strategy, DMTs are being asked to identify roles that will be suitable for apprenticeships which will support an increase in the use of levy funding.
1.4.18 Learning and development opportunities	In Progress	31/03/2019	95%	★	Appropriate Courses continue to be delivered to ensure Adult and Children's Social Care meet their statutory obligations with regard to safeguarding and continuing development including Safeguarding courses for both Adults and Children's Social Care along with specific courses on Modern Slavery and Introduction to Domestic Abuse
1.4.19 Workforce development plans	Completed	30/06/2018	100%	✔	The Workforce Development Plan has been completed. This will be reviewed on a regular basis.
1.5.01 Neighbourhood Plans	In Progress	31/03/2020	50%	★	Examination commenced on Bracknell Town Neighbourhood Plan and examiner has requested a hearing. Warfield Neighbourhood Plan has been submitted and an examiner is in the process of being appointed. Crowthorne have commenced consultation on their draft Neighbourhood Plan and a BFC response is being prepared.
1.5.03 Community based delivery and volunteers	In Progress	31/03/2020	0%	★	Community based delivery models and the use of volunteers continue to be considered within the analyse and plan phases of all transformation service reviews. Both the libraries and parks and countryside services have been successful in this approach.
1.6.03 Consultation on proposed major changes	In Progress	31/03/2020	0%	★	This action remains on track. Staff and customer consultation is planned into the Communications and Engagement Plan for all transformation projects.
1.7.02 Budget savings	Completed	31/03/2019	100%	✔	Identified savings achieved
1.7.23 Spending within budget	Completed	31/03/2019	100%	✔	on track to come in within budget based on provisional outturn

Quarterly Indicators	31/03/2019			
	Last Quarter	This Quarter	Current Target	RAG
L257 Number of complaints received	54	59		n/a
L261 Level of staff sickness absence	1.88	2.04		!
L262 Level of voluntary staff turnover	3.28%	2.40%		!

Annual Indicators	31/03/2019			
	Last Year	This Year	Current Target	RAG
L250 Band D council tax position amongst all English unitary authorities	7%	7%	10%	★
L251 The value of savings achieved		£8,167,000	£9,500,000	●
L258 Overall residents' satisfaction with council services				?!
L259 % of population satisfied with the borough as a place to live				?!
L260 % of staff satisfied in their current job	58.0%	58.0%	60.0%	★
NI004 % of people who feel they can influence decisions in their locality				?!

A strong and resilient economy

Action	31/03/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
2.1.01 Business liaison programme	Completed	31/03/2020	100%	★	In the period January - March three meetings took place. The programme is now looking more towards SME's and high growth start ups. Of the larger corporates a number of contacts have moved on making it more difficult to set up meetings with them at the current time. No major issues reported in the meetings with businesses, mainly parking and networking. The SME's were all keen to be signposted to relevant services and initiatives which has resulted in some new leads for our partner organisations.
2.1.02 SME Strategy	In Progress	31/03/2020	50%	★	Working closely with the LEP as well as the Growth Hub. In addition relationships with other organisations supporting SME's locally are maintained, including agents and the chamber. Attending the BLIS task & finish group and supporting where possible. Working closely with the new Growth hub liaison and talking to Oxford innovations about supporting their bid for supporting low productivity SME's to be more productive and effective.
2.1.03 Business Improvement District	In Progress	31/03/2020	50%	★	Since the launch event in September 2018 a number of engagement workshops have taken place feeding information into the business plan stage to commence in spring. The financial situation has stabilized and businesses have put forward additional resources. It is likely that the BID consultant will also have to claim back some of the expenses once the levy is coming in. A number of engagement workshops took place in spring and the BID group will speak at the Lexicon business event in June and also hold another engagement event the week after.
2.1.05 Economic planning policies	In Progress	31/03/2020	75%	★	Further work is being undertaken on the implications of revised housing numbers and on the strategic approach to economic development which will include further consultation.
2.1.06 Infrastructure growth	In Progress	31/03/2020	50%	★	CIL income for the year was £7,288,177 which represents 235% of the target. Over £7 million has also been received through S106 contributions. Audit has been completed of CIL and S106 and actions identified have been completed or are in hand including pursuing the purchase of an additional software module (Exacom) to help monitoring of S106 income and expenditure.
2.1.07 Economic planning policies	Completed	31/03/2019	100%	✔	
2.2.03 Transport infrastructure	In Progress	31/03/2020	75%	★	Intelligent Transport infrastructure related to the town centre and The Lexicon continues to operate well. Highway capacity and road space allocation is considered proportionate. Monitoring and refinement work will continue as further town centre re-development progresses. Access for the range of transport modes remains effective.
2.2.04 Market Square strategy	Not Started	31/03/2019	0%	▲	Work is on hold whilst the site is being used as a compound for the Thomas Homes scheme in the Town Centre
2.2.05 Public transport	In Progress	31/03/2020	75%	★	Bus operators report that patronage has increased moderately since the Lexicon opened. Alongside the extension of Council supported bus services to cover evenings and Sundays, bus operators have also introduced changes to their commercially funded services in response to demand. Improved footway and cycleway links to the town centre are now in place and formalisation of the NCN422 cycle route will follow in 2020. Bracknell peak hour rail services are due to increase during May 2019. Cycle parking within the town centre has been increased by over 100%.
2.2.06 Planning applications	Completed	31/03/2019	100%	★	Major, minor and other applications have exceeded performance targets for the year and for the final quarter. The majors performance for the year was 82% overall against a target of 85%. This was due to the determination of some applications for which the applicants were not willing to agree extensions of time. The relatively low numbers of major applications determined means that a small number of falling outside the period have a significant effect on this statistic. During the year 49 Major applications were determined during the year of which 40 were determined within the statutory period or within an agreed extension of time.
2.3.01 Town centre management strategy	Completed	31/03/2020	100%	✔	Town centre management is up and running with close liaison between BFC and the Lexicon staff. Work continues on Cleansing, Car parking and performance/events and commercialisation programme.
2.3.02 Planning policies enabling regeneration	In Progress	31/03/2020	50%	★	Town Centre Policies in the Draft Local Plan have been summarised and responded to and were considered and supported by the Members Working Group in October/November.
2.5.01 Street lighting replacement	In Progress	31/03/2019	95%	★	The LED lighting project has seen the installment of 13,000 new lanterns and 1,000 new columns, serving nearly 50,000 homes. The new LED lights have a new central management system. Once the final stages of installation are complete (spring 2019) engineers will commence a second phase of work to address the small number of residents' comments regarding operational issues.
2.5.02 Infrastructure delivery plan	Completed	31/03/2020	100%	★	Further work is under way to review infrastructure requirements in light of changes to the strategic approach to housing and economic development in light of the publication of the government's response to its consultation on housing needs.
2.5.03 Infrastructure funding	Completed	31/03/2020	100%	★	CIL target significantly exceeded for the year and over £9.3 million secured through S106 Agreements.

Quarterly Indicators	31/03/2019			
	Last Quarter	This Quarter	Current Target	RAG
L268 % of working age people who are unemployed	2.8%	2.0%		n/a
L269 % of working age population in employment	85.0%	84.7%		n/a
L271 % of borough covered by superfast broadband	95.7%	96.8%	99.0%	★

Annual Indicators	to 31/03/2019			
	Last Year	This Year	Current Target	RAG
L265 Number of newly incorporated businesses		4,665		n/a
NI167 Average journey times per mile during the morning peak on A roads	36.50	36.90		n/a

People have the life skills and education opportunities they need to thrive

Action	31/03/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
3.2.04 Infrastructure Delivery Plan	In Progress	31/03/2020	50%	★	Improvements completed to Martins Heron Roundabout and work commenced on dualling final section of Downshire Way.
3.2.05 New education facilities	In Progress	31/03/2020	0%	●	No change from previous quarter. Housing requirement has increased following government consultation on the methodology for calculating housing need but remains lower than that included in the Draft Local Plan consultation. Methodology and responsibility for generating pupil forecasts are being reviewed to improve accuracy.

People live active & healthy lifestyles

Action	31/03/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
4.3.04 Promote sustainable travel	In Progress	31/03/2020	50%	★	Officers are finalising the Local Cycling Walking Infrastructure Plan and prioritising routes following assessment across the borough. In addition Parish Councils have expressed an interest in joint working to allocate their CIL funds to ped/cycle routes that both authorities want to bring forward.

A clean, green, growing and sustainable place

Action	31/03/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
5.1.01 Local Plan	In Progress	31/03/2021	50%	★	Local Plan is progressing in line with the new Local Development Scheme adopted by the Executive in February 2019.
5.1.02 Housing sites	In Progress	31/03/2020	75%	★	The Council can demonstrate a 5 year land supply with sites coming forward through the planning process
5.2.02 Strategic Housing Market Assessment (SHMA)	Completed	31/03/2019	100%	✔	The government has published its revised methodology which confirms that this should continue to be based on 2014 household projections rather than the more recent 2016 projections. The government has committed to produce a revised methodology for calculating housing need within 18 months. This has increased housing need above the 2016 based figures but they remain lower than those used for the Draft Local Plan consultation. Figures are being updated following the end of 2018/19.
5.2.03 Thames Basin Heath Special Protection Area	In Progress	31/03/2020	50%	★	The SPA SPD continues to be implemented to enable housing development to proceed. BFC continues receive increased facilitation funds for the use of its SANG capacity and is on target to achieve the projected income from this source. The new SANG at Blue Mountain has been laid out.
5.3.01 Transport improvement	In Progress	31/03/2020	50%	★	The Transport Capital Programme continues to incorporate Borough led transport improvements which result from new development and the strategic transport action plan, currently focussed towards the A322, A329 and A3095 strategic corridors. Local junctions and corridors will also be improved as development growth is delivered. Developer led improvements continue to be managed through the S106 and S278/38 processes.
5.3.03 Community Hubs	In Progress	31/03/2019	0%	★	Warfield CH - the feasibility study is complete and we are finalising the Final Report with Ridge. Crowthorne CH - CPC are in discussions with L&G around the final plans and running costs. BM CH - work still ongoing with BPC and the CCG. A MoU is being developed so that they can work with an architect to develop plans for the co-located centre. MHWCC - WPC requested some works at the centre before agreeing to complete the lease and we have completed these.
5.4.01 Spending priorities	In Progress	31/03/2020	75%	★	Work continues on identifying spending priorities and working with Parish councils on joint projects particularly in relation to Transport, open space and community provision.
5.6.01 Special Protection Area (SPA)	In Progress	31/03/2020	75%	★	Open space enhancements carried out on a rolling basis which are pump prime funded from s106 facilitation receipts in line with individual SANG management plans and reflecting forthcoming development pressure.

Quarterly Indicators	31/03/2019			
	Last Quarter	This Quarter	Current Target	RAG
L241 Income from CIL receipts	£1,745,487	£2,807,000		!
L284 Number of homes given planning permission	1,090	1,122	670	★
L286 % of successful planning appeals	57%	67%	66%	★
L347 Planning permissions granted for net additional dwellings not yet implemented		1,122		n/a
L356 % of major planning applications determined within timescales	88%	92%	85%	★
L357 % of minor planning applications determined within timescales	97%	87%	85%	★
L358 % of other planning applications determined within timescales	95%	94%	90%	★

Annual Indicators	31/03/2019			
	Last Year	This Year	Current Target	RAG
L285 Satisfaction with parks and open spaces		95%	90%	★
NI168 % of principal roads where maintenance should be considered	4%	4%	5%	★
NI169 % of non-principal classified roads where maintenance should be considered	2%	2%	4%	★

Strong, safe, supportive and self-reliant communities

Action	31/03/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
6.1.02 Community self reliance	In Progress	31/03/2020	0%	●	This work is currently on hold due to changes in personnel and will be progressed in April 2019.
6.2.02 Prevent agenda	In Progress	31/03/2020	0%	★	The Prevent action plan addresses issues of community cohesion. This action plan is monitored by the Prevent steering group.
6.2.04 'All of Us' Equality Scheme	In Progress	31/03/2020	0%	★	Annual monitoring of the 18/19 action plan completed with strong evidence of successful delivery of the plan. The annual report has now been published.

Annual Indicators	31/03/2019			
	Last Year	This Year	Current Target	RAG
NI001 % of population who believe people from different backgrounds 'get on well'				?!
NI006 Participation in regular volunteering				?!
NI023 % of population who believe that people treat each other with respect and consideration				?!

Section 3: Operational Priorities

Action	31/03/2019				
	Stage	Due Date	Percentage Complete	Status	Comment
7.001 Promote the borough as a business location	In Progress	31/03/2020	50%	★	The 2018 / 2019 iteration of the business brochure is now completed and was circulated to partners and added to the website. Copies of the brochure in addition to a welcome letter are being sent to newly incorporated businesses in the borough (currently on hold during purdah). A further two business events in 2019 are currently in planning; date of events: One will be on 23rd of May at South hill park under the title "A talk and walk in the park" and another event is likely to go ahead in autumn.
7.002 Benchmark income/charges	Completed	31/03/2020	100%	✔	Fees and charges are competitive locally and continue to recover costs on the ring fenced accounts.
7.003 Planning and Transport service costs	Completed	31/03/2020	100%	✔	Actual service costs have been reviewed for chargeable functions and these have been updated within the Council's 2019/20 published fees and charges schedule. This is an ongoing process undertaken annually.
7.005 Infrastructure improvements	In Progress	31/03/2020	75%	★	Infrastructure provision continues with the delivery of the London Road Improvement Scheme and the commencement of the Downshire Way works. SANG and Open Space improvements continue to be completed and work continues on community facilities at Warfield and Binfield.
7.006 Public transport safety	In Progress	31/03/2020	70%	★	Data shows a continued downward trend in collisions and casualties. Police accident records continue to be analysed and road safety schemes developed where trends can be identified and intervention is considered likely to provide benefit.
7.007 Road safety	In Progress	31/03/2020	50%	★	Regular liaison continues and Bracknell Forest remains a partner within the 'Safer Roads Berkshire' joint arrangement between Unitary Authorities and service providers. Casualty numbers within Bracknell Forest continue on a downward trend.
7.008 Integration of diverse communities	In Progress	31/03/2019	50%	★	2017 Residents' Survey result - 96% of people believed that people from different backgrounds get on well in the borough. The Civilian Military Partnership continues to make good progress in implementing its action plan. Hate crime levels are monitored by the Community Cohesion partnership and remain low with no increase in hate crime despite a recent upward trend nationally following recent terrorist attacks and ongoing Brexit negotiations.
7.009 Hate crime	In Progress	31/03/2019	50%	★	Work continues to promote hate crime reporting and regular updates are received from Thames Valley Police at the Community Cohesion and Engagement Partnership meetings.
7.010 Faith and Belief Forum	In Progress	31/03/2019	50%	★	Supported the Faith and Belief Forum's AGM and Interfaith week events. The Forum continues to be represented on the Community Cohesion and Engagement Partnership.
7.011 Access Advisory Panel	In Progress	31/03/2019	50%	★	Council continue to support and attend Access meetings.
7.012 Bracknell Forest Disabled Go Access Guide	In Progress	31/03/2019	75%	★	The Council's contract with Disabled Go was renewed in 2018 for three years, with The Lexicon agreeing to contribute 50% of the funding. Surveying of new premises in Bracknell Town Centre took place in January/February 2018. The updated guides are now available on a new updated AccessAble website as the company has rebranded. The new guides and AccessAble app will be promoted in April and additional venues will be surveyed in June as part of the ongoing contract.
7.013 Equality monitoring	In Progress	31/03/2019	50%	★	Systems are in place to ensure that reports are produced in line with expected timescales.
7.014 e-learning opportunities	Completed	31/03/2019	100%	✔	E-learning packages are available and licences have been issued to provide continuity. Compliance with mandatory elearning has increased substantially.
7.015 Annual workforce monitoring	Completed	31/12/2018	100%	★	The Workforce Monitoring Report for 2018 is complete and has been through the committee cycle.
7.016 Workforce information	In Progress	31/12/2018	40%	●	There are a number of Actions around Brexit that will be carried out in order to ensure our Data is correct. The sending of this e-mail was delayed in order to prevent two similar e-mails being sent around the same information. This will now be sent in Q1.
7.017 Recruitment and retention	In Progress	30/09/2018	33%	★	Blackridge have been commissioned to now take on this work. Preparatory work was undertaken in Quarter 4 to determine the deliverables we wanted from them. Quarter 1 will see most of these delivered along process improvements. Katie Flint one of the National Graduates is working with us to bring about these changes at the same time as the Blackridge deliverables.
7.018 Statement of Accounts	Completed	31/05/2018	100%	✔	Achieved with good audit opinion
7.019 Budget monitoring	Completed	31/03/2019	100%	✔	Achieved in line with monitoring timetable
7.020 Financial advice for Downshire Homes Limited	In Progress	31/03/2019	90%	★	Loan agreed
7.021 Self-service budget monitoring	In Progress	01/05/2018	50%	●	On-line reporting tool available in Agresso Web for budget managers. Self-service tool to enable automatic posting of variances under development.
7.022 Centralising budgets	In Progress	31/03/2019	80%	★	Initial budgets to be centralised agreed, virements actioned and impact included in 2019/20 budget proposals. Work on-going to identify other areas.
7.023 Cooper's Hill	In Progress	31/12/2018	75%	●	Detailed feasibility study being undertaken into creation of new youth facility at Braccan Walk
7.024 Business rates pilot scheme	In Progress	31/03/2019	90%	★	Pilot status retained in 2019/20. Work has started on closing 2018/19 Pool.

Monthly Indicators	31/03/2019			
	Last Month	This Month	Current Target	RAG
L295 Meetings held with key businesses	2	0	1	▲

Quarterly Indicators	31/03/2019			
	Last Quarter	This Quarter	Current Target	RAG
BV8 % of invoices paid within 30 days	94.0%	95.4%	95.0%	★
L064 Debt outstanding as % of gross debt	5.1%	5.8%	7.0%	★
L261 Level of staff sickness absence	1.55	2.29		n/a
L262 Level of voluntary staff turnover	1.8%	1.7%		n/a

Annual Indicators	to 31/03/2019			
	Last Year	This Year	Current Target	RAG
L066 % of women in top five percent of staff earners	53.20%	49.77%	51.00%	★
L067 % of BME staff in top five percent of staff earners	9.90%	12.94%	8.50%	★
L068 % of disabled staff in top five percent staff earners	6.83%	7.61%	7.00%	★
L070 % of employees with a disability	2.40%	2.26%	2.40%	★
L071 % of black and ethnic minority employees	7.30%	7.48%	6.20%	★
L072 Gender pay gap		18.26	14.00	★
L074 Amount spent on training per employee	£538	£299	£330	●
L131 % of staff leaving within one year of starting	24.00%	19.88%	19.00%	★
L227 Volunteer hours contributed to parks and open spaces	5,735	6,265	6,000	★
L294 % of business enquiries resolved within 15 working days	100%	100%	100%	★
L304 Number of Green Flag Awards	6	6	6	★
L306 % of unclassified roads where maintenance should be considered		4%	10%	★
NI197 % of local sites where positive conservation management has been/is being implemented	68%	67%	60%	★

Section 4: Staff Sickness

Section	Total staff	Number of days sickness	Quarter 4 average per employee	2018/19 annual average per employee
Chief Executive	12	7	0.58	5
Finance	53	209.5	3.95	10.88
Organisational Development, Transformation & HR	54	127	2.35	5.18
Place, Planning & Regeneration	110	182	1.65	4.61
Department Totals (Q4)	229	525.5	2.29	
Totals (18/19)				6.21

Comparator data	All employees, average days sickness absence per employee
Bracknell Forest Council 18/19	7.22 days
Public Sector employers 2017	8.50 days

Source CIPD: Health & Wellbeing Survey May 2018

Comments:

Sickness Rates across the Central Directorates has stayed steady except within Finance where there have been 3 long term sickness cases in Q4 which has increased the figures compared to last quarter. Overall the average for Central Directorates is below the Authority figure of 7.22 days per employee.

Annex A: Financial information

CENTRAL DIRECTORATES BUDGET MONITORING - QUARTER 4									
	Original Cash Budget	Virements & Budget C/Fwds	NOTE	Current Approved Cash Budget	Spend to Date %	Department's Projected Outturn	Variance Over/(Under) Spend	Variance This Quarter	NOTE
	£000	£000		£000	%	£000	£000	£000	
Director: Place, Planning & Regeneration									
	4,531	981	a,b,d	5,512	63	5,230	-282	-58	1,2,3,4,5,8
Director: Organisational Development, Transformation & HR									
	2,257	203	b	2,460	125	2,136	-30	10	6
Director: Finance									
	3,125	26	c	3,151	92	3,106	-45	-45	7
Chief Executive's Office									
	359	-28		331	96	331	0	0	
TOTAL CENTRAL DIRECTORATES	10,272	1,183		11,455	85	10,804	-357	-93	
Memorandum item									
Devolved Staffing Budget	8,689	1,287		9,976	92	9,976	0	0	
Non Cash Budgets									
Capital Charges	688	0		688		688	0	0	
IAS19 Adjs	1,634	0		1,634		1,634	0	0	
Recharges	-3,565	0		-3,565		-3,565	0	0	
	-1,243	0		-1,243		-1,243	0	0	

Financial Information – Table 1

Variances

Note	Total	Explanation
	£'000	
	(264)	Total Variances Reported in Quarter 3 QSR
1	124	Local Development Framework In prior years the budget had been consistently reduced. Of the current budget of £111k, £61k is required for the contract with Reading Borough Council, the remaining budget is insufficient to meet commitments to deliver the framework resulting in an anticipated pressure of £124k.
2	(89)	Community Infrastructure Levy The income received for the administration of CIL has already exceeded budget by £33k, with the full year projection anticipated to be £89k.
3	(40)	Concessionary Fares There has been a decline in trip rates over the past few years and this has continued through to the third quarter of the year. The underspend has now increased by £40k to £265k.
4	(50)	Traffic Management The income received for NRSWA penalties is anticipated to exceed budget by £36k, this is an increase of £20k from the amount previously reported.

Note	Total	Explanation
	£'000	
		In addition income from the streetworks permit scheme is anticipated to exceed budget by £49k an increase of £30k from the amount previously reported.
5	(18)	Urban Traffic Management & Control Following negotiations a new configuration has been agreed which has reduced the previously reported pressure for data usage of SIM card data from cameras across network by £18k.
6	10	Long Service Awards/Staff Rewards Scheme Due to the Unitary status being given in 1998, 2018 was inevitably going to be a big year for numbers of staff reaching long service achievement. This has been experienced and as such there is a pressure to report of approx. £0.005m. In addition to this, the new Staff Rewards scheme has been introduced mid year which is creating a pressure in this financial year of approx. £0.005m.
7	(45)	Internal Audit There is an underspend to report within the internal audit function due to streamlining the audit days and a slippage in audit days on the programme.
8	15	Parks & Countryside The previously reported underspend has been reversed following the purchase of equipment required to support service delivery.
	(93)	Total Variances Reported in Quarter 4 QSR
	(357)	Variances Reported to Date

Financial Information - Table 2

Virements

Note	Total	Explanation
	£'000	
	1,262	Total Virements Reported in Quarter 3 QSR
a	(190)	DSB A final review of the DSB budgets has taken place between the Delivery and Central departments to align budgets to the correct department following the restructure. As such, a virement of £0.190m is to be made into Delivery from Central to reflect the current staffing structures in place.
b	104	DSB A request has been made from the structural changes reserve for £103,342, this amount represents the additional cost of salary protection (£31,612) and compromise agreements (£71,730) as a result of restructures within the Department
c	(31)	Revenue Contributions To Capital The purchase of additional Agresso software for £30,500 to support the advancement of self service can be considered to be of a capital nature which will be met from a revenue contribution.
d	38	HRH Visit The costs of HRH the Queen's visit to the Lexicon has cost the Council £37,818. As there is no budget to support these costs Contingency funding has been provided.
	(79)	Total Virements Reported in Quarter 4 QSR
	1,183	Total Virements Reported To Date

Financial Information - Table 3
CAPITAL MONITORING 2018/19

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YL011	Parks & Open Spaces S106 Budget Only	113.4	4.7	4.5	0.2	4.7	108.7	0.0	PPR	Mar 20	Projects for 18/19 include provision of a new, more accessible footbridge at Shepherd Meadows and an urban tree planting project
YL265	SPA Mitigation Strategy (S106)	407.2	52.1	52.1	16.1	52.1	355.1	0.0	PPR	Mar 20	Implementation of project works is subject to planning approvals for new housing and associated s106 agreements
YM243	Community Centres - S106	48.5	0.0	0.0	0.0	0.0	48.5	0.0	HR	Mar 20	Total S106 funding anticipated for the scheme.
YM247	Market Place Properties	100.0	0.00	0.0	0.0	0.0	100.0	0.0	PPR	Mar 20	This money has been set aside for any compensation events resulting from a CPO on this site.
YM248	The Parks Community Centre/Sports Pavilion	11.5	0.0	0.0	0.0	0.0	11.5	0.0	HR	Mar 20	Waiting for The Parks CA to return the signed grant agreement

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YM345	Town Centre Redevelopm ent	4,906.6	2,185.0	0.0	2,185.0	2,185.0	2,721.6	0.0	PPR	Mar 20	Funding is set aside for town centre projects to enable the continued regeneration of the centre. This will also cover development work/ purchase of other town centre sites.
YM350	Agresso Upgrade	4.3	4.3	0.0	4.3	4.3	0.0	0.0	Fin	Mar 19	Upgrade complete, awaiting invoices
YM381	Farley Woods CC S106	8.5	8.5	0.0	0.0	8.5	0.0	0.0	HR	Mar 19	Grant agreement finalised and invoice submitted for payment to FWCA
YM382	Binfield Parish Council S106	16.0	16.0	16.0	0.0	16.0	0.0	0.0	HR	Mar 19	Payment made
YM384	iTrent Development	0.0	0.0	12.8	0.0	0.0	0.0	0.0	Fin	Mar 19	Funding to be transferred
YM387	Binfield Community Centre S106	17.2	17.2	17.2	0.0	0.0	0.0	0.0	HR	Mar 19	Complete
YP003	Mobility/ Access Improvement Schemes	454.4	214.2	104.6	59.7	164.2	240.1	(50.0)	PPR	Mar 20	£50k of last years money was s106 for a cycleway in Binfield Road that was not constructed so can go back to

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
											the S106 pot. Wildridings toucan crossing is complete. Owlsmoor Road signals on site march19 and will extend into the next financial year so predict carry forwards of full budget of £120k, mobility schemes complete. London Road Cycleway phase 1 on site from Jan 19 (phase 1 only spending 15k and the remainder being carried forwards to facilitate phase 2 next year £88k to tie into the Shoulder of Mutton improvement works)
YP006	Local Safety Schemes	186.8	109.2	42.8	66.4	109.2	77.5	0.0	PPR	Mar 20	Bay Road safety and parking scheme delayed following additional planning complications, Crowthorne Road complete, Rectory

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
											Road delayed due to a redesign, town centre cycling complete. Carry forwards to complete both Rectory lane safety scheme and Bay Road.
YP162	Traffic Management Schemes	100.0	39.5	39.1	0.4	39.5	60.5	0.0	PPR	Mar 20	Safety camera review was undertaken, results will lead to works needed to be in the next financial year but as the TVP digitalisation has been delayed these works are on hold, Rackstraws Road 50mph limit complete.
YP225	Traffic Modelling	142.9	71.5	0.0	220.2	71.5	71.5	0.0	PPR	Mar 20	Orders have been placed and work has begun on all three elements of the Model Rebuild which will continue into 2019/20.
YP247	Railway Station/Enhancements	15.0	15.0	9.5	6.7	16.2	0.0	1.2	PPR	Mar 19	Complete awaiting invoices

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP269	Residential Street Parking	269.1	254.9	174.2	80.7	254.9	14.2	0.0	PPR	Mar 20	works are complete with three jobs to be paid. Income from Silva Homes ex Bracknell Forest Homes, of circa £129 received and in cost centre. Carry forwards the little remaining as a rolling budget
YP359	Play Area Rolling Programme	140.0	139.8	139.8	0.0	139.8	0.2	0.0	PPR	Mar 19	New play area installed and opened at Harvest Hill
YP439	Urban Traffic Management Control	157.1	5.1	5.1	0.0	5.1	152.0	0.0	PPR	Mar-20	Schemes have been programmed for completion throughout the year. Completion of Bluetooth journey monitoring system linked to Downshire Bus Gate works and the town centre preparation works will be completed this year.
YP446	Access to Employment Areas	5.0	5.0	2.7	0.0	2.7	0.0	(2.3)	PPR	Mar 19	Complete

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP456	Update Traffic Signal Infrastructure	53.0	7.3	7.3	0.0	7.3	45.7	0.0	PPR	Mar 20	Signal refurbishment linked to safety schemes resulting in delay in progressing work.
YP486	Trees Woodland Management	75.0	2.1	2.1	0.0	2.1	72.9	0.0	PTC	Mar 20	In progress. Significant preparation work underway, strategy has been completed, forestry commission approvals (surveying and felling licence applications) being sought etc. Project will realistically span more than one year.
YP488	Martins Heron Roundabout	2,900.8	2,127.1	1,481.3	645.8	2,127.1	773.6	0.0	PPR	Mar 20	All phases complete at the Martins Heron Roundabout with the exception of final Road Safety Audit and landscaping works
YP500	South Hill Park (S106)	0.1	0.1	0.0	0.0	0.0	0.0	(0.1)	PPR	Mar 19	Complete
YP502	Frog & Domesday Copse (S106)	0.4	0.4	0.0	0.1	0.0	0.0	(0.4)	PPR	Mar 19	Complete

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP510	Management of Parks & Countryside Open Spaces on Confirm	34.1	0.0	0.0	0.0	0.0	34.1	0.0	PPR	Mar 20	Carry forward required to enable Transformation work to inform project design
YP512	Binfield Road Capacity/Safety Improvement	11.9	11.9	0.0	0.0	0.0	0.0	(11.9)	PPR	Mar 19	Scheme complete. Remaining budget is S106 to be returned.
YP516	Ambarrow Crescent (S106)	1.4	0.7	0.7	0.0	0.7	0.7	0.0	PPR	Apr 19	Carry forward required to finalise works
YP517	Popes Meadow Paths (S106)	25.3	25.3	25.3	0.0	25.3	0.0	0.5	PPR	Mar 19	Project complete
YP518	Westmorland Park (S106)	15.9	10.0	10.0	0.0	10.0	5.9	0.0	PPR	Apr 19	Carry forward required to finalise works
YP519	Allsmoor Lane (S106)	4.7	4.7	4.7	0.0	4.7	0.0	0.0	PTC	Mar 19	Project complete
YP520	Newt Reserve (S106)	0.5	0.5	0.5	0.0	0.5	0.0	0.0	PPR	Mar 19	Project complete
YP521	Faringham Ride (S106)	2.1	2.1	2.1	0.0	2.1	0.0	0.0	PPR	Mar 19	Project complete
YP525	Snaprails Park (S106)	1.3	0.0	0.0	0.0	0.0	1.3	0.0	PPR	Apr19	Carry forward required to finalise works

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP526	Urban Tree Project (S106)	13.1	0.0	0.0	0.0	0.0	13.1	0.0	PPR	Jun 19	Project underway in next financial year
YP529	Downshire Way Duelling	1,253.3	470.9	470.9	0.0	470.9	782.4	0.0	PPR	Mar 20	Works are now on site and progressing. All the works are ordered hence the large commitment. These commitments will roll forwards into the next years budget where additional funds will meet them.
YP530	Bond Square Canopy	84.0	80.7	80.7	0.0	80.7	3.3	0.0	PPR	Apr 19	Planning permission for canopy secured, initial works to take place in November. Project implementation started Completion anticipated in April 2019.
YP533	Town Centre Art	10.0	2.0	2.0	0.0	0.0	8.0	(2.0)	PPR	Apr 19	Illumination of fountain art
YP539	Off Street Car Parking	100.0	0.0	0.0	0.0	0.0	100.0	0.0	PPR	Mar 20	Schemes being developed
YP544	Morgan Recreation	10.0	10.0	10.0	0.0	10.0	0.0	0.0	PPR	Mar 19	Complete

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
	Ground (S106)										
YP545	Market Square Substation Cladding	54.0	3.0	3.0	0.0	3.0	51.0	0.0	PPR	Mar 20	Work with Artist concluding, with SSE having undertaken remedial works to the existing structure, implementation 2019.
YP546	Warfield Parish Council Frost Folly (S106)	23.8	23.8	23.8	0	23.8	0.0	0.0	PPR	Mar 19	Funding transferred
YP547	A3095 Improvement Scheme	15.0	1.2	0.9	0.4	1.2	13.8	0.0	PPR	Mar 20	£15k Grant Budget transferred from YP513. approx £200k received from Local Growth Fund. Rolling budget so all unspent money to be rolled forwards.
YP548	King George V Recreation Play Equipment	77.8	77.8	77.8	0.0	77.8	0.0	0.0	PPR	Mar 19	Complete
YP549	Great Hollands Play Area Rec	50.2	0.0	0.0	0.0	0.0	50.2	0.0	PPR	Mar 20	Project to commence shortly

Cost Centre	Cost Centre Description	Approved Budget	Cash Budget 2018/19	Expenditure to Date	Current Comments	Estimated Outturn 2018/19	Carry Forward 2019/20	(Under) / Over Spend	Dir	Target for Completion	Current Status of Project / Notes
		£000's	£000's	£000's	£000's	£000's	£000's	£000's			
YP552	Bullbrook Community Centre (S106)	20.1	20.1	20.1	0.0	20.1	0.0	0.0	PPR	Mar 19	Complete
YP554	Popes Meadow Play Area (S106)	0.0	0.0	68.0	0.0	68.0	0.0	68.0	PPR	Mar 19	Project complete. New improved play area opened this summer. Funding to be transferred
YP556	Footpath Bridge at Shepherds Meadows (S106)	26.3	26.3	26.3	0.0	26.3	0.0	0.0	PPR	Mar 19	Project complete. New accessible footbridge over the Blackwater River provides a link between Sandhurst Memorial Park and Shepherd Meadows, joint Green Flag Award winners.
		11,967.5	6,050.2	2,939.4	3,285.8	6,036.9	5,17.3	3.9			